

CABINET MEMBER FOR ECONOMIC AND DEVELOPMENT SERVICES

Venue:	3rd Floor conference room, Bailey House, Rawmarsh Road, Rotherham	Date:	Monday, 21st February 2005
		Time:	9.00 a.m.

S U P P L E M E N T A R Y A G E N D A

Extra item authorised for consideration by the Chairman:-

15. Revenue, Fee Billing and Trading Budget - Monitoring Report for 2004/2005. (report attached) (Pages 1 - 14)

EXCLUSION OF THE PRESS AND PUBLIC

Revised report:-

18. Delivering Rotherham Town Centre Renaissance. (revised report attached) (Pages 15 - 19)
Development Team Manager to report.
- to seek authority to engage staff.
(Exempt under Paragraphs 1 and 8 of the Act – staffing and expenditure)

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
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1.	Meeting:	Economic and Development Services Matters
2.	Date:	21st February 2005
3.	Title:	Revenue, Fee Billing, Trading and Capital resources monitoring report for 2004/2005
4.	Programme Area:	Economic and Development Services

5. Summary

To report on the performance against budget for the Economic and Development Services Programme Area Revenue, Fee Billing Trading and Capital resources for the period – **April to January 2005.**

6. Recommendations

That Members note the anticipated outturn position for the Economic & Development Services Programme Area Budgets as at January 2005.

That this report be referred to the Regeneration Scrutiny Panel for information.

7. Proposals and Details

Members are asked to receive and comment upon budget monitoring reports on a monthly basis from June onwards. This report reflects the position on the budget for the period 1st April 2004 to 31st January 2005. The attached **appendices** give a summary of the projected 2004/05 revenue position for the Programme area;

Appendix A – E&DS Summary Report.
Appendix A1 to A5 – Service Level Summary Report.
Appendix B1 to B2 – Capital Programme summary

At this stage in the financial year and following the latest round of budget meetings the Programme Area has identified that currently it is likely to achieve a break-even position against its total net revenue budget of £16,150,321. There are however a number of cost pressures, potential savings and additional income sources which as yet cannot be quantified with accuracy.

The Programme area is currently projected to fully commit its capital programme resources of £18,686,076 in 2004/05. Current levels of actual expenditure charged to the programme represents 68% of this total. However historically this percentage of spend is not unduly low for this point in the year. The trend over the last 3 year's corporately and for EDS in 2003/04 is for expenditure of approximately 53% of the total programme by January.

Rotherham Investment and Development Office

- At this point in the financial year the Service is reporting a nil variance against its budget. However there are certain cost pressures around the Commercial properties portfolio which will be closely monitored.

Planning and Transportation

The overall position on this account is currently a projected balanced budget position.

Asset Management

- At this point in the financial year the Service has a nil variance against its revenue budget. There are certain cost pressures around Office accommodation and the Strategic Property team which are currently being offset by unbudgeted income from design consultancy fee work.

Streetpride

- There are still cost pressures in respect of the Authority's ability to contain Winter Maintenance service issues within existing resources. However through applying funding of £98,000 from the Winter Maintenance Reserve Fund there is an expectation that the spend can be met this financial year. This issue was highlighted in the report submitted to delegated powers on the 1st November 2004 and CMT on the 25th October 2004.

Business Unit

- There are significant cost pressures emerging as a result of recent indicative figures provided by RBT in respect of procurement savings which still have to be recovered from the Programme area's revenue budget for approximately £300,000 (we anticipated £80,000). As a consequence there are discussions taking place between RBT, EDS and Resources to clarify the position.

Corporate Accounts

- Vacancy Factor – A nil variance is projected at this stage in the financial year.

8. Finance

Please refer to the attached appendices for detailed financial analysis.

9. Risks and Uncertainties

The projected outturn position is based on firm indications of rising cost pressures and identifiable savings. However there is still a possibility that further costs and savings will emerge which will increase the accuracy of the reported outturn projection.

10. Policy and Performance Agenda Implications

The CPA Resources Action Plan sets out the requirement to improve the financial monitoring and reporting to Members and to maintain and improve budget monitoring and control. Programme Area spend is aligned only to Programme area and corporate priorities. A tight control continues to be maintained on all areas of expenditure.

11. Background Papers and Consultation

This is the eighth budget monitoring report for the Programme area for 2004/05 and reflects the position from April 2004 to January 2005. This report has been discussed with the Executive Director, Heads of Service of Economic and Development Services and Corporate Finance.

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REASONS FOR VARIANCE FROM APPROVED BUDGET (Based on available information as at period 10)

Service	Under (-) / Over (+) Spending Projected to Year End £,000	Reasons/Implications	RAG Status	Actions Proposed	Impact of Actions	Revised RAG Status
Rotherham Investment & Development Office	0	Nil variance at this stage in the financial year, although there are still possible cost pressures on commercial properties	A	Any confirmed shortfall can be managed via savings on the repairs and maintenance budget.	To achieve a nil variance against the RIDO budget allocation.	G
Planning & Transportation	0	Nil variance at this stage in the financial year	G	No action required.		
Asset Management	0	Nil variance at this stage in the financial year, although there are possible cost pressures on office accommodation and additional income on caretakers and Bailey Suite accounts starting to emerge.	A	Any confirmed shortfall or additional income will be balanced by the overall position on the Asset Management accounts.	The aim is to achieve a nil variance against the Asset Management budget allocation.	G
Streetpride	0	There are significant cost pressures emerging in respect of the budget to resource Winter Maintenance service issues. Every effort will be made to contain spend within existing resources but an over-spend of at least £100,000 can therefore be anticipated which can only be covered by drawing-down the balance in full from the Winter Maintenance Reserve Fund.	A	To draw-down in full the balance on the Winter Maintenance Reserve Fund to cover the cost pressure.	To restore budget to a balanced position.	A
Business Unit	0	There are significant cost pressures emerging around charges from RBT outside affordability up to £300,000. Although these have not been confirmed at this stage.	A	To attempt to cover any confirmed shortfall through cost savings and additional income across the whole Business Unit budget I position.	To restore budget to a balanced position.	A
TOTAL	0					

REVENUE BUDGET MONITORING REPORT 2004/05

Appendix A - 1

REASONS FOR VARIANCE FROM APPROVED BUDGET (Based on available information as at period 10)

Rotherham Investment & Development Office	Under (+) / Over (-) Spending Projected to Year End £,000	Reasons/Implications	RAG Status	Actions Proposed	Impact of Actions	Revised RAG Status
Business Development	0	Nil variance at this stage in the financial year	G	No action required.		
SYIP (Priority 1) - S06032	0	Nil variance at this stage in the financial year	G	No action required.		
Commercial Properties	0	Nil variance at this stage in the financial year, although there are pressures around a reduction in achievable rental income through sales in the commercial property portfolio. As a result of the agreed disposal of equitable interest in Reresby House to the residual body of the TEC a possible payment of £38,500 have now been confirmed.	A	If cost pressures are confirmed can be managed via savings on the repairs and maintenance budget.	To achieve a nil variance against the RIDO budget allocation.	G
Development Promotion	0	Nil variance at this stage in the financial year	G	No action required.		
Strategy Development	0	Nil variance at this stage in the financial year	G	No action required.		
Programmes	0	Nil variance at this stage in the financial year	G	No action required.		
Work Implementation	0	Nil variance at this stage in the financial year	G	No action required.		
Objective 1 Delivery Team - S06068	0	Nil variance at this stage in the financial year		No action required.		
Brampton Centre	0	Nil variance at this stage in the financial year	G	No action required.		
Century Business Centre	0	Nil variance at this stage in the financial year	G	No action required.		
CERB	0	Nil variance at this stage in the financial year	G	No action required.		
Valuation Group (Revenue)	0	Nil variance at this stage in the financial year	G	No action required.		
Valuation Group (Fee Billing)	0	Nil variance at this stage in the financial year	G	No action required.		
40 Brigadegate	0	Nil variance at this stage in the financial year	G	No action required.		
Tourism	0	Nil variance at this stage in the financial year	G	No action required.		
Markets	0	Nil variance at this stage in the financial year	G	No action required.		
Town Centre Management	0	Nil variance at this stage in the financial year	G	No action required.		
TOTAL	0					

REVENUE BUDGET MONITORING REPORT 2004/05

Appendix A - 2

REASONS FOR VARIANCE FROM APPROVED BUDGET (Based on available information as at period 10)

Planning & Transportation Service	Under (-) / Over (+) Spending Projected to Year End £,000	Reasons/Implications	RAG Status	Actions Proposed	Impact of Actions	Revised RAG Status
Forward Planning	0	Nil variance at this stage in the financial year	G	No action required.		
Planning Support	0	Nil variance at this stage in the financial year	G	No action required.		
Management	0	Nil variance at this stage in the financial year	G	No action required.		
Land Charges	0	Nil variance at this stage in the financial year	G	No action required.		
Development Control	0	Nil variance at this stage in the financial year. Although there is the possibility of an underspend.	G	No action required.		
Building Control (72% Trading)	0	Nil variance at this stage in the financial year, although there is potentially higher income from building regulation fees.	G	No action required.		
Building Control (28% Revenue)	0	Nil variance at this stage in the financial year	G	No action required.		
Transportation	0	Nil variance at this stage in the financial year	G	No action required.		
TOTAL	0					

REVENUE BUDGET MONITORING REPORT 2004/2005

Appendix A - 3

REASONS FOR VARIANCE FROM APPROVED BUDGET (Based on available information as at period 10)

Asset Management	Under (-) / Over (+) Spending Projected to Year End £,000	Reasons/Implications	RAG Status	Actions Proposed	Impact of Actions	Revised RAG Status	Swing
Facilities Management	0	Nil variance at this stage in the financial year	G	No action required.			0
Facilities Management (Education Premises)	0	Nil variance at this stage in the financial year	G	No action required.			0
Community Buildings	0	Nil variance at this stage in the financial year	G	No action required.			0
Office Accommodation	0	There are some cost pressures emerging around cleaning services charges.	A	To identify underspends within the Asset Management Service which will achieve an overall balanced budget.		G	35
Environmental Management	0	Nil variance at this stage in the financial year	G	No action required.			0
Caretakers	0	Nil variance at this stage in the financial year, although there is the possibility of additional income being generated.	G	If additional income is confirmed this will be used to offset any cost pressures to emerge within Asset Management.	The aim is to achieve a nil variance against the Asset Management budget allocation.	G	-5
Public Conveniences	0	Nil variance at this stage in the financial year	G	No action required.			0
Bailey Suite	0	Nil variance at this stage in the financial year, although there is the possibility of additional income being generated.	G	If additional income is confirmed this will be used to offset any cost pressures to emerge within Asset Management.	The aim is to achieve a nil variance against the Asset Management budget allocation.	G	5
Emergency Planning	0	Nil variance at this stage in the financial year	G	No action required.			
Health and Safety	0	Nil variance at this stage in the financial year	G	No action required.			
Swinton District Heating	0	Nil variance at this stage in the financial year	G	No action required.			0
Misc. Fee Accounts	0	Nil variance at this stage in the financial year	G	No action required.			0
Strategic Support Team	0	Nil variance at this stage in the financial year	G	No action required.			50
Miscellaneous Properties	0	Nil variance at this stage in the financial year	G	No action required.			-10
Building Cleaning	0	Nil variance at this stage in the financial year	G	No action required.			
Fee Billing - Projects & Partnerships	0	Nil variance at this stage in the financial year	G	No action required.			
Fee Billing - Consultancy Management	0	Currently identified surplus on consultancy fees income.	G	No action required.			
TOTAL	0						75

REVENUE BUDGET MONITORING REPORT 2004/05

Appendix A - 4

REASONS FOR VARIANCE FROM APPROVED BUDGET (Based on available information as at period 10)

Streetpride	Under (-) / Over (+) Spending Projected to Year End £,000	Reasons/Implications	RAG Status	Actions Proposed	Impact of Actions	Revised RAG Status
Community Delivery Teams	0	Nil variance at this stage in the financial year	G	No action required.		
Schemes & Partnerships	0	Nil variance at this stage in the financial year	G	No action required.		
Network Management	0	There are significant cost pressures emerging in respect of the budget to resource Winter Maintenance service issues. Every effort will be made to contain spend within existing resources but an over-spend of at least £100,000 can therefore be anticipated which can only be covered by drawing-down the balance in full from the	A	To draw-down in full the balance on the Winter Maintenance Reserve Fund to cover the cost pressure.	To restore budget to a balance position.	A
Corporate Accounts - Streetpride	0	Nil variance at this stage in the financial year	G	No action required.		
TOTAL	0					

REASONS FOR VARIANCE FROM APPROVED BUDGET (Based on available information as at period 10)

Business Unit	Under (-) / Over (+) Projected to Year End £,000	Reasons/Implications	RAG Status	Actions Proposed	Impact of Actions	Revised RAG Status
Administration Services	0	Nil variance at this stage in the financial year	G	No action required.		
Finance	0	Nil variance at this stage in the financial year	G	No action required.		
Payments to RBT	0	There are significant cost pressures emerging around charges from RBT outside affordability up to £300,000. Although these have not been confirmed at this stage.	A	To attempt to cover any confirmed shortfall through cost savings and additional income across the whole Business Unit budget position.	To restore budget to a balanced position.	A
Management	0	Nil variance at this stage in the financial year	G	No action required.		
Corporate Account	0	Nil variance at this stage in the financial year	G	No action required.		
Typing Services	0	Nil variance at this stage in the financial year	G	No action required.		
Performance & Quality	0	Nil variance at this stage in the financial year	G	No action required.		
Drawing Services	0	Nil variance at this stage in the financial year	G	No action required.		
TOTAL	0					

EDS AMENDMENTS TO PROGRAMME

	Expenditure £	Funding £	Funding key	Comments
Economic and Development Services				
TPT Meadowhall to Elsecar Site - DLG	200,000	200,000	SG	
Treeton Colliery Tip - WREN	3,000	3,000	SG	
Drainage Adoptions - DLG	30,000	30,000	SG	
CERB	472,915			
SRB	-6,534,051	-6,534,051	SG	
One Stop Shop	439,000			
	-5,389,136	-6,301,051		
				Carry forward from 2003/2004 Balance of 7 year programme c/f into future years Report to Property Board 15th September 2004 increased costs from £1,920,000 to £2,359,000

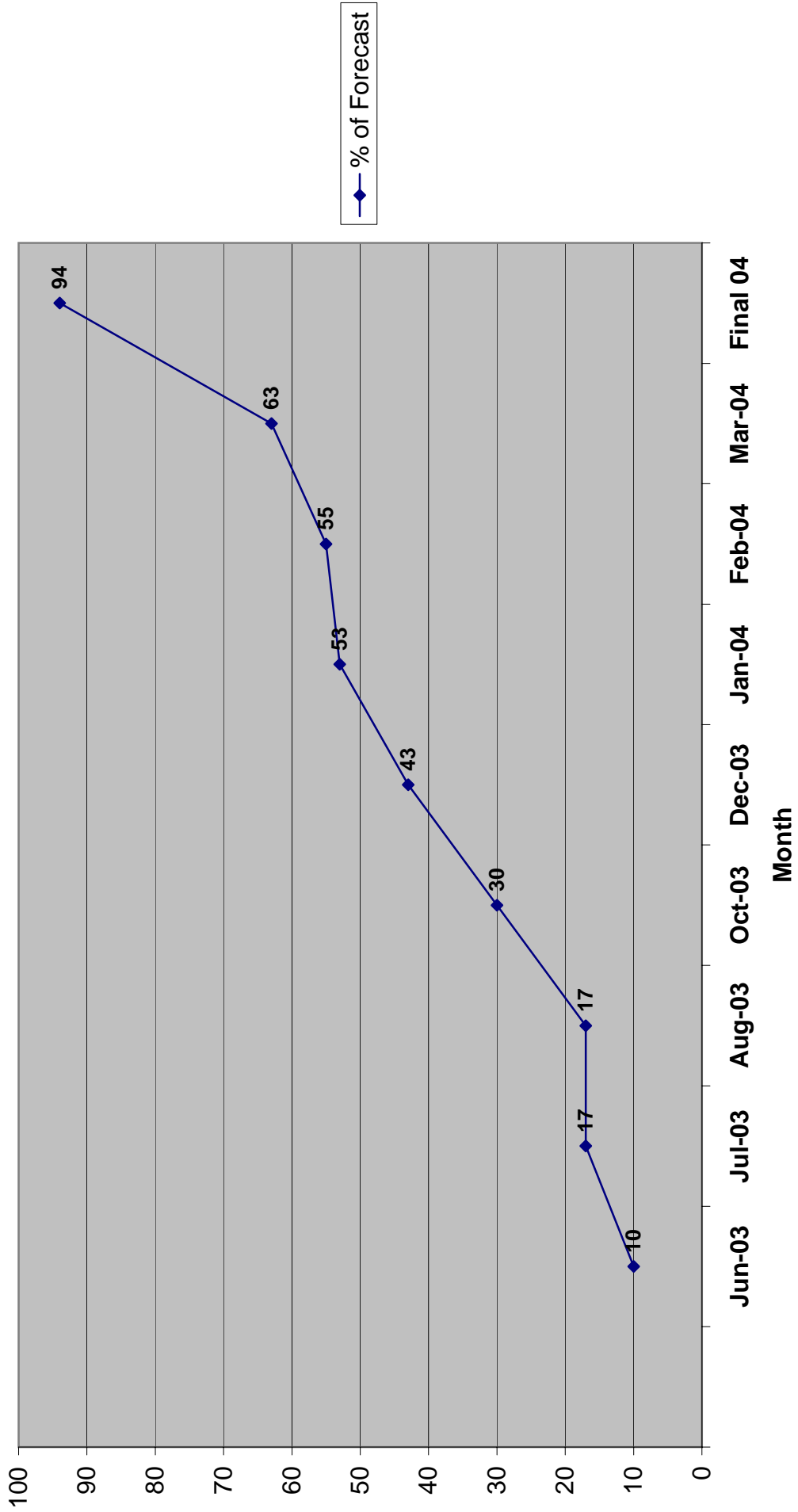
Key:

- SG Specific grant
- CR Capital receipts
- OC Other contributions

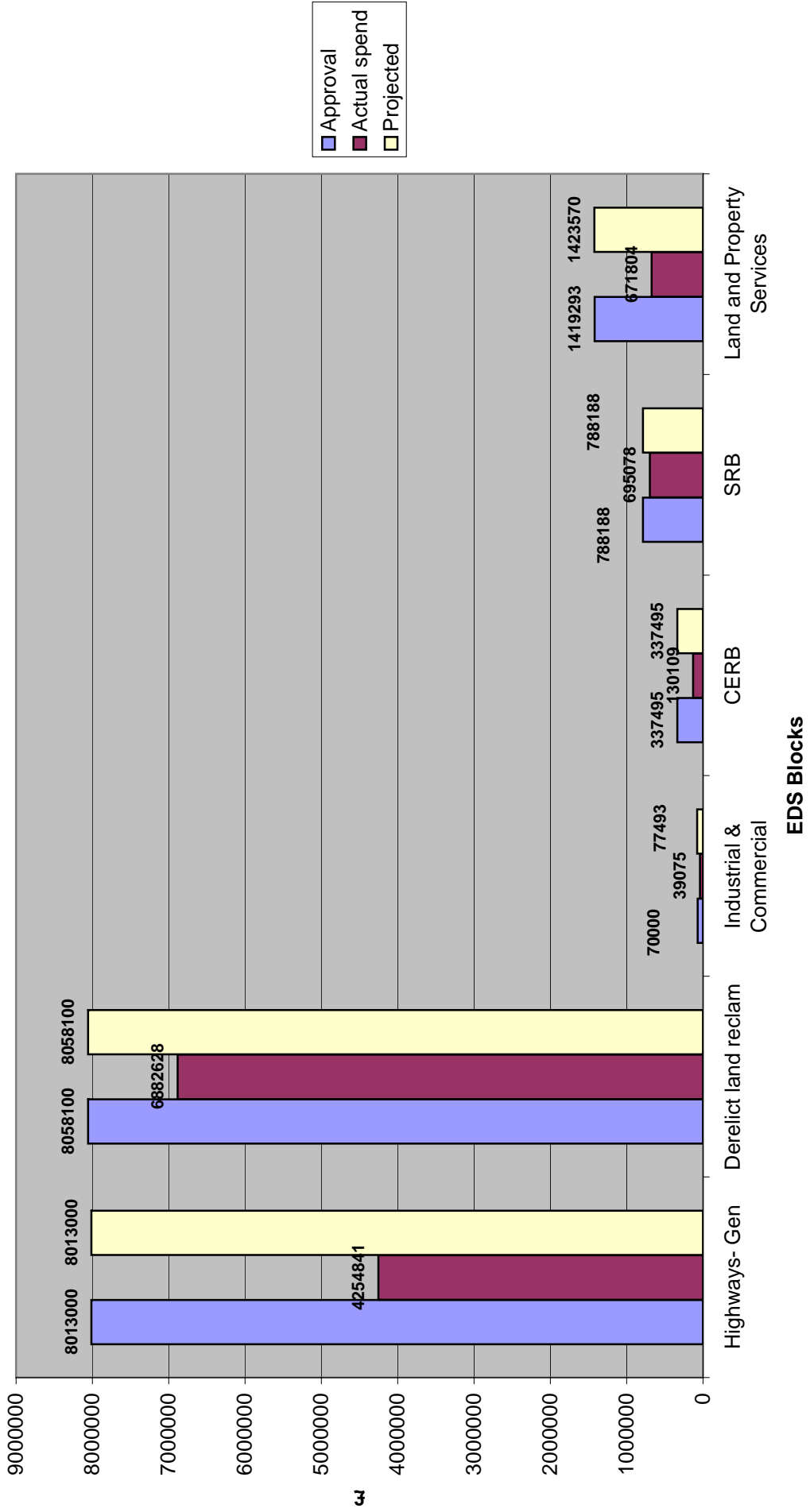
EDS CAPITAL PROGRAMME MONITORING REPORT TO 31st JANUARY 2004-2005

	Revised Programme 1 Apr 04 to 31 Mar 05 £	£	Actual Expenditure to 31/01/05 £	Spend to forecast %	Projected Expenditure 1 Apr 04 to 31 Mar 05 £	Projected spend to forecast %
EDS Capital Programme Block		8,013,000	4,254,841	53.10	8,013,000	100.00
Highways - General						
Economic Regeneration	8,058,100		6,882,628	85.41	8,058,100	100.00
- Derelict Land Reclamation grant	70000		39,075		77,493	110.70
- Industrial & Commercial Regen	337,495		130,109	38.55	337,495	100.00
- CERB	788,188		695,078	88.19	788,188	100.00
- SRB		9,253,783				
Land and Property Services		1,419,923	671,804	47.31	1,423,570	100.26
EDS Capital Programme Total		18,686,706	12,673,535	67.82	18,697,846	100.06

Appendix B2 EDS Capital Programme spend as % of Forecast in 2003/04



Appendix B2 : EDS Capital Programme 2004/05 as at end January 2005



Month	% of Forecast	
	Jun-03	10
	Jul-03	17
	Aug-03	17
	Oct-03	30
	Dec-03	43
	Jan-04	53
	Feb-04	55
	Mar-04	63
	Final 04	94

Cap Prog Block	Prog	Actual Spend	Projected Spend
Highways- Gen	8013000	4254841	8013000
Derelict land reclam	8058100	6882628	8058100
Industrial & Commercial	70000	39075	77493
CERB	337495	130109	337495
SRB	788188	695078	788188
Land and Property Services	1419293	671804	1423570

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